



Government of West Bengal

DEPARTMENT OF SCHOOL EDUCATION
STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING

DISTRICT INSTITUTE OF EDUCATION & TRAINING

Hastings House - 20B, Judges Court Road, Alipore, Kolkata-700027

website.kolkata.scertwb.org [e-mail.principal.kolkata@scertwb.org](mailto:principal.kolkata@scertwb.org)

Memo No. 386/DIET-KOLKATA/F.NO-17/2024-25

Date:06.12.2024

From

Senior Lecturer In-Charge
DIET, KOLKATA, WB

Sub:- Inviting Quotation

The quotation are invited from reputed Firm/Agency/Person for supplying the articles to the office of the Senior Lecturer In-Charge, DIET, KOLKATA for office purpose.

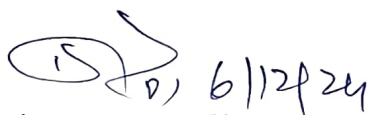
Last date of submission 20/12/2024 up to 2:00 PM. Quotation will be open on 20/12/2024 at 2:30 PM.

SL. NO	NAME OF THE ITEMS	SPECIFICATION	QUANTITY
1.	HP 12A Toner Cartridge Black	Model No – Q2612A	6 pcs.
2.	Pen Drive	64GB (Hp/ Any Other Certified Brand)	4 pcs.
3.	Wireless Microphone	Dual Channel (Studio Master/Ahuja/ Any Other Certified Brand)	1 Set
4.	Microphone with Chord	Vocal Microphone (Shure/JTS/ Any Other Certified Brand)	2 pcs.
5.	Audio Mixer with USB and Bluetooth Connectivity	8 Channel (Studio Master/Yamaha/ Any Other Certified Brand)	1 Pcs.
6.	Microphone Stand	Big Size (15 X 15 X 90 Centimeters)	2 Pcs.
7.	Podium Microphone	Wireless (Studio Master/Ahuja/ Any Other Certified Brand)	1 Pcs.
8.	VGA Cable	10 Meter	4 Pcs.
9.	Mono 6.35mm Male to EP 3.5mm Male Cable	10 Meter	2 Pcs.

Terms & conditions:

1. Each bidder shall submit only one price quotation.
2. The sealed envelop should clearly mentioned on the top the memo no. and date of this notice in respective to which quotation is being submitted.
3. Last date of submission of tender as per proforma as annexed with this notice with all other self attested documents is within 2 p.m. on 20.12.2024 at the office of the Principal, DIET, Kolkata.
4. No other charges except the quoted rate offered shall be paid.
5. The authority reserves the right to accept/reject any or all the bid documents without assign any reason thereof.
6. No advance payment will be made to the selected bidder. Payment will be made after satisfactory completion of the items and product of bill in proper format.
7. The intending bidders or their representative may be present on the date of opening of bid documents at the specified time and place.

Thanking you.


Senior Lecturer In-Charge
DIET, KOLKATA

Senior Lecturer In-Charge
District Institute of Education & Training, Kolkata
Govt. of West Bengal
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